PROBLEM-SOLVING FLOWCHART



Problem Statement:

• Describe the problem or issue you want to address:

Step 1: Define the Problem

- Clearly identify the problem:
- What is the issue, and why is it a problem?

Step 2: Gather Information

- Collect relevant information:
- What facts or data do you need to understand the problem better?

Step 3: Generate Possible Solutions

- Brainstorm potential solutions:
- List all possible solutions, even if they seem unrealistic.

Step 4: Evaluate Solutions

- Assess each solution:
- Consider the pros and cons of each solution.
- Rank solutions by their feasibility and effectiveness.

Step 5: Choose the Best Solution

- Select the most suitable solution:
- Identify the solution that best addresses the problem while considering resources and constraints.

Step 6: Create an Action Plan

- Outline the steps to implement the chosen solution:
- What needs to be done, and by whom?
- Set deadlines for each step

Problem Statement:

Step 7: Implement the Solution

- Put the plan into action:
- Follow the action plan and monitor progress.

Step 8: Evaluate the Outcome

- Assess the results:
- Did the solution resolve the problem as expected?
- What did you learn from the process?

Step 9: Adjust as Necessary

- If the problem persists or new issues arise:
- Revise the solution, action plan, or problem statement as needed.

This flowchart provides a visual representation of the problem-solving process.

You can fill in the details specific to your problem, including the problem statement, potential solutions, and action steps.

It serves as a helpful tool for organizing thoughts and systematically addressing challenges.

